**James River Figure Skating Club**

**Board Minutes**

**October 15, 2019 7:00pm**

**Board Members Present for Board Meeting:** Dana Kolden, Elizabeth Sherfy, DeAnn Brunner, Joel Pielh & Mark Sherfy.

**Others Present:** Coach Mark & Kent Sortland

Meeting opened by Elizabeth.

September minutes reviewed. DeAnn motioned to approve. Elizabeth seconded. Motion approved.

**Schedule:** Kent reviewed the schedule. Discussion regarding the Grand Forks basic skills competition and fitting in ice time for those competitors. Adding time on November 16th from 10:30 am- 1:30 pm. On Monday’s starting in November, hockey will now be from 4:45 pm- 5:15 pm and Basic 6/Pre-Free will be from 5:15 pm-6:00 pm.

**Treasurers Report:** Mark shared the September financial report & operating budget draft. DeAnn made a motion to approve the September report. Elizabeth seconded. Motion approved. The operating budget draft will be reviewed by the fundraising the committee.

**Fundraising:** Elizabeth will email Lynn & Stacey regarding upcoming events and getting the committee together.

**Registration Committee:** Chantel has been able to update levels/payments in Blue Sombrero for the increased rate.

**Jr. Coaches:** Currently going well with jr. coaches with no concerns.

**Publicity:** Elizabeth stated that it cost $100 to print 1000 ¼ sheet flyers last year that were distributed to the schools. Discussion regarding the radio ads. We will need to use the future radio ads to promote lessons, Christmas Gift Package and the raffle. A new bill board will be starting this next Monday and running through Sunday. October 27th will be “Bring a Friend Day” and wear a costume! Looking a head to November 24th for the next “Bring a Friend Day”. There will be open skating for all after the Christmas Program on December 8th.

**Volunteers:** Joel has put together a spreadsheet to tally the volunteer hours.Joel will put together a list of completed hours so far and get this information sent in an email. Will need to get together list of volunteer options for the Christmas Program.

**Coaches Comments:** No comments.

**UJ Class:** DeAnn shared the proposal put together by the small group which includes: Identify possible donation sources, expand club membership, connect with community to increase membership, expand the club’s social media presence, review and update the current website and add “donate now” button, and reevaluate the clubs name. DeAnn will continue to meet with the group every other Friday.

**New Business:**

**Christmas Program:** Program will be heldDecember 8th, along with the raffle. Senior skaters will need to come up with a theme/music and volunteers will be needed for announcing, playing music, decorations, traffic control, snack table and selling raffle tickets.

**Ice Show:** Discussion regarding the parking lot, as the lot typically used is not available due to construction.

**Meeting Adjourned:** Motion made by Mark. Seconded by DeAnn. Motion approved.

**Next Meeting:** November 12, 7pm at the Gladstone Inn.